



## H. M. Customs Trader Registration Identification (TIN) Form

P.O. Box 898 George Town | Grand Cayman KY1-1103 | Cayman Islands  
Facsimile: (345) 945-1573 | Telephone: (345) 949-4579 | [www.customs.gov.ky](http://www.customs.gov.ky)

The following information is required to issue an Importer/Exporter Identification Number

Company or Broker should check the appropriate **Categories** box which relates to their business with Customs

**Categories:**  Importer  Exporter  Bonded Warehouse  Shipping Company/Agent  Customs Broker

If your business is registered as company with Registrar of Companies Dept. please provide both names

### **(A)** COMPANY / ORGANISATION (complete this section)

1. Trade / Business Name: \_\_\_\_\_ 2. SEZA License No: \_\_\_\_\_  
(As Registered with Special Economic Zone Authority Board)

3. Registered Name of Company: \_\_\_\_\_ 4. Registrar No: \_\_\_\_\_  
(As registered with Registrar of Companies)

5. Business Start Date: \_\_\_\_/\_\_\_\_/\_\_\_\_ 6. Type of Business: \_\_\_\_\_  
dd mm yyyy

7. Address Type:  Business  Branch  Other: \_\_\_\_\_

8. Total value being imported: \_\_\_\_\_ 9. Country of Origin: \_\_\_\_\_

10. Name of Park:  Cayman Internet & Technology Park  Cayman Media Park  Cayman Biotechnology Park

Cayman Global Commodities & Derivatives Centre  Cayman International Academic Park  Cayman Outsource Park

### **Address & Contact Information:** Business Home

1. Title \_\_\_\_\_ First Name \_\_\_\_\_ Middle \_\_\_\_\_ Last Name \_\_\_\_\_

2. D.O.B. \_\_\_\_/\_\_\_\_/\_\_\_\_ 3. Place of Birth \_\_\_\_\_ 4. Nationality \_\_\_\_\_  
dd mm yyyy

3. Bldg/House No: \_\_\_\_\_ Street Name: \_\_\_\_\_ District: \_\_\_\_\_

4. P.O. Box: \_\_\_\_\_ Postal Code: \_\_\_\_\_

5. Phone: \_\_\_\_\_ Cell: \_\_\_\_\_ Fax: \_\_\_\_\_ E-Mail: \_\_\_\_\_

6. Registration Submitted by:  Company  Broker / Agent  Other \_\_\_\_\_

## **(B) Company Representative Information:**

1. Name of Broker / Agent: \_\_\_\_\_ Customs ID No: \_\_\_\_\_  
(If submitted by Broker /Agent on behalf of a client)

2. Broker/Agent Phone No: \_\_\_\_\_

3. Submitted By: Name: \_\_\_\_\_ Signature: \_\_\_\_\_

4. Date: \_\_\_\_/\_\_\_\_/\_\_\_\_  
          dd      mm      yyyy

### **NOTES:**

- Effective 2011, all Traders / Importers will have to complete the Customs Registration Form to be registered in the new Customs Trader Registration System.
- Customs Registration Forms are available on the Customs website and at all Customs Cargo Clearance Offices, Customs Administrative offices and all shipping companies.
- All Registration forms should be completed no later than one week prior to importing and exporting of any shipment.
- Once Customs has issued a Trader Registration Certificate with your Trader Identification Number (TIN), this number must be used for all transactions with Customs.

### **Completing the Form**

- **Categories:** Companies and Individuals should mark the relevant box(s) to identify the type of business that will be conducted with Customs.
- **Section (A) Companies:** Should be completed by Traders / Companies only
- **Section (B) Company Representative Information:** To be completed by Company Representative

### **DECLARATION**

I declare the information contained in this application to be correct to the best of my knowledge and belief and that I am aware that it is a criminal offence to make a statement or representation that is false in a material fact which I know to be false or do not believe to be true.

**OFFICIAL USE ONLY**      Receiving Officer/Deputy Collector of Customs: \_\_\_\_\_

Assigned Assistant Collector of Customs (Full Name): \_\_\_\_\_